

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
OF SCHOOL DISTRICT NO 38 (RICHMOND)



The Chairperson noted that some of these questions would be addressed when Trustees have the discussion on Budget later in the agenda.

Ian Hillman, President, CUPE 716 asked about budget cuts to support staff and noted that the meeting with MLAs had allowed for discussion which was positive.

Ingrid Trouw, community member asked for clarification on surplus budgets that are required to offset deficit and how this ratio is mandated for the District. Ms. Trouw also noted that it would be prudent for the District to carry surpluses forward for other emergent needs such as building costs.

#### 4. Executive

The Superintendent of

5. Approval of Minutes

- (a) Regular meeting of the Board held April 28, 2021

067/2021 MOVED BY H. LARSON AND SECONDED BY D. SARGENT:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, April 28, 2021 Regular meeting as circulated.

CARRIED

- (b) Record of an In-camera meeting of the Board held April 28, 2021 was included for information.

6. Business Arising

- (a) 2021/2022 Annual Budget.

The Secretary Treasurer provided highlights from the Report as attached to the agenda package. During the past 14 months, since the beginning of the pandemic, the District is still feeling the effects and impact. The Secretary Treasurer noted the encouraging news with the Province's and that while the District budget will recover, it will take some time. The Budget has to realign with the new reality of lower revenues and continued cost pressures, and the Secretary Treasurer expressed that while the District finds ways to innovate and generate operational efficiencies, plans continue so that the Board's Strategic Plan may be realized. The District continues to be in a strong financial position and a solid fiscal foundation will see the District through these challenging times. The Secretary Treasurer reported that the three year budget picture ensures fiscal sustainability and the proposed budget adjustments for the Board's approval, reflect a balanced approach.

The Secretary Treasurer then presented details of the Budget adjustments and noted that they are contained and incorporated into the total Budget Bylaw presented for the Board's approval. The Secretary Treasurer thanked staff, stakeholders, senior team, and the community for input and feedback during the Budget Process. He stated that the budget process continues to be inclusive, transparent and engaging.

Trustees had comments and noted the positive budget process and outcome as necessary to continue the District's fiscal responsibility.

There was unanimous consensus that 3 readings of the Budget Bylaw take place.

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 38 (RICHMOND) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the , R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act")

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 38 (Richmond) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached "Statement 2" showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$279,521,791 for the 2021/2022 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

068/2021 FIRST READING MOVED BY H. LARSON AND SECONDED BY K. HAMAGUCHI:

CARRIED  
NEGATIVE: R. LEE

069/2021 SECOND READING MOVED BY D. SARGENT AND SECONDED BY D. TABLOTNEY:

CARRIED  
NEGATIVE: R. LEE

070/2021 THIRD AND FINAL READING MOVED BY N. GOLDSTEIN AND SECONDED BY H. LARSON:

CARRIED  
NEGATIVE: R. LEE

The Annual Budget Bylaw for the fiscal year 2021-2022 having been read a first, second and third time, was passed and adopted on the 26th day of May 2021.

071/2021 MOVED BY D. SARGENT AND SECONDED BY

(b) Board Approved Bus Riders 2021-2022. RECOMMENDATION.

A Report from the Executive Director, Facilities Services was attached with the agenda package. The Executive Director then provided background and detailed updates from the past year, noting that the reduction in riders was likely attributed to schedule changes in schools and parents driving their children to school during COVID-19.

072/2021 MOVED BY D. SARGENT AND SECONDED BY H. LARSON:

THAT bus service for those students at schools served by the Richmond School District's transportation system, for whom safety concerns have been identified, continue for the 2021/2022 school year;

AND FURTHER THAT the service be reviewed annually to determine whether the safety concerns are still applicable, and that staff report back to the Board of Education (Richmond) on this issue.

CARRIED

(c) Schedule of School Charges 2021-2022

The Deputy Superintendent spoke to the report as attached to the agenda. He noted that all fees charged within School District #38 are in compliance with both the School Act and Board Policy. The Deputy Superintendent then presented the charges that are free of charge in a school operated by the Board and those costs that the District may charge fees for including: speciality academies, the purchase or rental of music instruments, the rental of tools, materials or equipment for the student's personal use in trades training or apprenticeship programs, materials intended for students to take home for personal use or as a gift, and other school supplies and equipment for a student's personal use.

The Deputy Superintendent then highlighted various fees for Elementary schools and Secondary schools in the District. The report outlined all fees for schools, and policy considerations. Each school is asked to consult with staff and alert parents prior to setting fees for the following year that then enables schools to meet the needs of students and cover costs appropriately.

073/2021 MOVED BY N. GOLDSTEIN AND SECONDED BY D. SARGENT:

THAT the Board of Education (Richmond) approve the 2021-2022 Schedule of School Charges for Elementary and Secondary Schools in accordance with the School Act.

CARRIED

7. New Business

(a) Mitchell Adult Education Centre Proposal

The Executive Director, Facilities Services shared background and information to the Report attached with the agenda. Planning staff presented possible options for accommodating District staff currently working in a number of sites.

At a recent workshop, staff recommended the option of retaining and renovating the South wing of Mitchell Elementary and relocating Adult Education programs from Rideau Park to that location. The vacated spaces at Rideau Park would then be converted to office and storage space for Learning and Business Technologies as well as District resource centre operations and some of the Learning Services staff.

The Mitchell Education Centre would be separate from the elementary school with a new fence and landscaping installed. A consultation process and Communication Strategy was implemented with Stakeholders, District Staff, the Community at a public meeting, and through the Website. A copy of the feedback received was attached to the report.

The Executive Director concluded that if approved, the work will commence on the Mitchell site in Summer/Fall 2021 with occupancy by Richmond Continuing Education during Winter Break 2021. Once Rideau park is vacated, work would begin on the renovations for Learning & Business Technologies and targeted occupancy by Summer 2022.

074/2021 MOVED BY D. TABLOTNEY AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) approves proceeding with the proposed Mitchell Education Centre and Rideau Park Resource Centre project as presented to a maximum cost of \$1.3 Million funded from Local Capital Reserves.

CARRIED

8. Questions from the Public: Tonight's Agenda

There were no questions submitted regarding agenda items.

9. Standing Committee Reports

(a) Audit Committee

A meeting was held on May 3, 2021.

(b) Education Committee

(i) Minutes of the meeting held April 21, 2021 were attached for information.

A meeting was held on May 19, 2021. The next meeting is scheduled for Wednesday, June 16, 2021 at 6 pm.





11. Board Committee and Representative Reports

(a) Council/Board Liaison Committee

The next meeting will be held on Wednesday, June 9, 2021 at 9:30 am via Zoom.

12. Adjournment

077/2021 MOVED BY D. TABLOTNEY AND SECONDED BY H. LARSON

THAT the Regular meeting of Wednesday, May 26, 2021 of the Board of Education (Richmond) be adjourned at 8:54 pm.

CARRIED

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